

Metropolitan School District of North Posey County

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12/5/17

Dear Parent/Guardian:

Over the past several years, MSD of North Posey County has taken advantage of the Indiana Department of Education's Virtual Option to make up inclement weather days. This opportunity allows districts to make up days lost with an online learning option. In the event of snow, you will be contacted through the district's School Reach message. The message will state that MSD of North Posey County will have a Virtual Learning Day due to inclement weather and the buildings will be closed. In addition to the School Reach call, information about the virtual learning day will be posted on the district's websites and through social media. Options are provided for students who are unable to complete their work virtually. Please read below for more details on how the Virtual Option for inclement weather will work. This year the online learning platform Canvas will be used with many of the classes.

- Teachers will create lessons (learning bundles) that may include both digital and paper/pencil activities. Per IDOE requirements, the elementary learning bundles contain 5 hours of academic work and the secondary learning bundles contain 6 hours of academic work.
- Assignments and directions will be posted in Harmony. A link to Canvas can be found under the Harmony assignments or on the district website. Paper pencil activities will be sent home the next school day.
- Students will have 5 days to complete the Virtual Learning Day assignments.
- Per the state guidelines, all learning bundle assignments should be posted in Harmony by 9:00 a.m. on the Virtual Learning Snow Day.
- On the Virtual Learning Day, each school website will indicate the teacher's office hours, points of contact, etc. Teachers will be available to support student learning through email, social media, or phone for a total of 4 office hours. Office hours should occur between 9:00 a.m. – 7:00 p.m. with the exact times chosen by the teacher.
- Teachers will not give traditional homework in addition to the Virtual Learning Day packet or Learning bundle.
- Attendance for students will be counted through the work submitted on Harmony/Canvas and/or hard copies turned in to individual teachers. This assigned work is mandatory as it replaces a scheduled day of school. Students are counted absent if no signs of work are completed/participated in.
- Computer labs will be open for students who are without access to a device or internet access once classes resume. Specific information about computer lab hours can be found on your school's website.

More detailed information specific to your child's school will be coming soon.

