

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY:

The Metropolitan School Board of the Metropolitan District of North Posey County met Monday, December 10th, at Cynthiana High School, at 7:00 o'clock. All members were present; also Mr. Ralph Schuler, Mr. Charles Roberts and Mr. Lloyd Hutchinson.

Minutes of the previous meeting were read and approved.

BUSINESS: Mr. Ralph Schuler's Salary.

1. After a discussion by the Board, Mr. Morlock made a motion that Mr. Schuler be paid \$50 a month, as an attorney to handle all legal matters of the Board, with the exception of those pertaining to a Bond issue for construction purposes and appeals to appellate courts. A contract is to be drawn up covering this, the term to be on a year-to-year basis. Mr. Hicks seconded the motion. Motion carried.
2. Bethel Merger:
Mr. Schuler reported that the petition has been filed for Bethel, and that the election will be held in Bethel Township only. Mr. Schuler is to write the Election Board and let them know that our Board goes on record as being in favor of going ahead with the election, and urging that they have the election as quickly as possible. Mr. Kohlmeyer made a motion to that effect. Mr. Price seconded it. Motion carried.
3. Claims were presented and signed.
4. Progress Report:
A recommendation was made that our School Board give the public a progress report to date. This is to be done at the P.T.A. meeting Monday, December 17th, at 7:00 P.M., at Wadesville High School.
5. Financial Report:
Mr. Crawford gave a preliminary report on the 1957 budget work done. The preliminary adoption of this budget is to be next Monday night. Publication of the budget will be on the first Friday in January.
6. Insurance:
Schedules of insurance are re-arranged, showing how much insurance each agent had, due date, amount of premiums for next 3 years, and how much insurance is carried on each school. We are now covered under a policy written by Wilson & Ulrich - for compensation and liability.
7. Towel Service -- at Cynthiana School.
Mr. Hutchinson explained the towel service being used in the Boys' Room at Cynthiana, and also pointed out the advantages of such service, and the approximate cost of \$8 monthly. Mr. Morlock made a motion that the School Board assume the expense of this service. Mr. Rogers seconded the motion. Motion carried.
8. Official stationery:
The Board authorized Mr. Crawford to order the necessary amount of letter heads and envelopes, with the name of the school corporation and Board members' and officials' names on it.
9. Vocational Agriculture Dept. of Poseyville:
The Vocational Agriculture Dept. of Poseyville sent in an application to set up an adult farmer class, which will be open to any adult farmer in the entire district -- Mr. J. D. Foster to be its leader. Mr. Wade made a motion that the Board approve this class. Mr. Kohlmeyer seconded. Motion carried.
10. School Board Office Equipment:
Mr. Crawford suggested that surplus equipment for the School Board office, such as desks, cabinets, etc. could be bought at a Surplus Center. The Board authorized the members and all Principals to go to Camp Attebury to see about purchasing necessary equipment.
11. Janitor Employment -- Cynthiana School.
Mr. Kohlmeyer made a motion to hire Mr. Walters as Janitor of Cynthiana School, at a salary of \$200 for December, and \$225 a month beginning January 1st. Mr. Wade seconded. Motion carried.
12. Social Security for Non-Teaching Employees:
Mr. Hicks made a motion to adopt the resolution of putting all our

non-teaching employees on a Social Security basis. Mr. Kohlmeier seconded. Motion carried.

RECOMMENDATION: Secretarial Services.

1. That, beginning January 1, 1957, Mrs. Elizabeth Heim be appointed to serve as Secretary to the Superintendent & School Board -- on a twelve-month basis -- at a salary of \$175 per month, or \$2100 per year. Mr. Morlock made a motion to this effect. Mr. Rogers seconded. Motion carried.
2. That a school secretary be appointed in each of the schools, Cynthiana, Poseyville & Wadesville, on a 10 month basis, at \$125 per month, or \$1250 per year, and that each Principal be authorized to nominate the school secretary for his school, this nomination to be submitted to the Superintendent for confirmation and to the Board for approval and appointment.
3. It was further recommended that written contracts with secretarial personnel be prepared, setting out terms of employment, salary, duties and procedure for terminating the agreement. Mr. Kohlmeier made a motion that the Principals choose their secretaries according to this procedure. Mr. Rogers seconded. Motion carried.

RECOMMENDATION: Policy for Purchase of Instructional Supplies.

1. That, beginning with the school year 1957-58, a working budget be established for instructional supplies for each school, and the Principal be authorized to prepare purchase orders -- in triplicate -- for such instructional materials as are needed in his respective school. One copy of the Purchase Order shall be retained by the Principal; two copies shall be filed with the Superintendent who shall approve and sign the order. Mr. Hicks made a motion to approve this procedure. Mr. Price seconded. Carried.

RECOMMENDATION: Citizens Advisory Committee:

1. That a number of responsible and interested individuals throughout the School System be asked to serve as a study group and advisory committee to the school administration in our approach to the problems of developing a building program. This would help spread responsibility, help to keep the public informed, and let the Board know what the general public is thinking. The Board shall select from each township, a group of 10 names, plus all the Principals of the high school and one or two students from each school. Five of these names will be eliminated from each group at the next Board meeting. (The Principals and students will remain on the committee). Mr. Roberts suggested that Bethel Township people be included in this advisory board, prior to their entering the consolidation.

School Sites:

Mr. Wade reported that he had a committment on Floyd Moye's place -- 40 or 50 acres at \$400 per acre.

Mr. Kohlmeier reported that he had committments on the following sites for an elementary building: Henry Ehrhardt, Carrie Daub and Gus Dierlam, each 10 to 12 acres, at \$400 an acre.

Lease on Superintendent's Office Building.

Mr. Schuler is to check the lease on this building and report to the Board later.

Mr. Price agreed to investigate about a janitor for the School Board office.

Contract of Employment for Superintendent:

A contract of employment for the Superintendent of the Metropolitan School District of North Posey County, Indiana, was presented. The Board is to study it over and discuss it at the next meeting.

Record Player -- Waterman School.

Mr. Roberts was authorized to purchase a new record player for Waterman School.

Next meeting is to be held at Wadesville High School, at 7:00 o'clock, Monday, December 17th.

Meeting adjourned at 11:15.

Signed


Chairman


Secretary

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY:

The Metropolitan School Board of the Metropolitan School District of North Posey County, Indiana, met on Monday, December 17, 1956, at Wadesville High School, at 7:00 P.M.

All members of the Board were present; also Mr. Charles Roberts, Mr. William Hendrickson, Mr. Lloyd Hutchinson, and Mr. Ralph Schuler, the School Attorney.

Minutes of the previous meeting were read and approved.

The Board attended a portion of the Wadesville P.T.A. meeting in the gym. After a discussion by Mr. Crawford -- the purpose being to bring the people up to date on the progress made by the new School Board of this district -- the Board retired to its meeting in the high school building.

BUSINESS WAS AS FOLLOWS:

INSURANCE:

After a discussion as to the needs of certain types of insurance, such as special insurance on teachers, pupils, insurance covering athletic events, etc. it was decided that a representative from Wilson & Ulrich Insurance Co. would be asked to meet with the Board at their next meeting, to explain fully what insurance we have and what we actually need. It was also decided to have a representative from Wadesville Insurance Co. for this same purpose; one man to be at the meeting at 7:00, the other at 8:00. Mr. Price made a motion to this effect. Seconded by Mr. Hicks. Motion carried.

BUDGET FOR 1957-58:

After a few changes in the proposed 1957-58 budget, it was tentatively adopted, thereby avoiding a special meeting, provided Bethel does not come in. However, if Bethel comes in, there will be a meeting shortly thereafter.

BUILDING SITES:

The committment of Floy Moye was presented to the Board. Nothing further was done on this matter.

SUPERINTENDENT'S CONTRACT:

The Superintendent's Contract was signed by all Board members.

LEASE CONTRACT FOR ADMINISTRATION HEADQUARTERS:

Mr. Schuler presented the contract for lease for the School Board office. Mr. Morlock made a motion that this lease be accepted. Mr. Rogers seconded. The lease was signed by all Board members.

Mr. Price reported that the Utilities Companies have been contacted and are ready to serve this office as soon as they are needed. Mr. Rogers made a motion that we offer Guy Dunlap \$35 per month for janitor's services. This amount is for regular cleaning, firing furnace, etc., after the initial cost of cleaning the building. Mr. Morlock seconded. Motion carried.

CLAIMS WERE PRESENTED AND SIGNED BY THE BOARD.

It was agreed upon that the public service bills be paid on the date due; then claims approved at a later time -- at a regular meeting. Claims should be o.k.'d by the principal of the school, or by the person who presents it.

PROCEDURE FOR HANDLING TAX DISTRIBUTION -- December 1956, June and December 1957. December taxes will be distributed to the School Board trustees as previously done. Checks will be endorsed by the officials of the original school districts and assigned to the new treasurer, Mr. Rogers.

OFFICE EQUIPMENT:

As Mr. Crawford has received no response to his letter to Camp Attebury, concerning the purchasing of office equipment there, the Board authorized Mr. Crawford, the School Principals and all Board members who could, to go to Camp Attebury Thursday, December 20th, to see about this matter.

SELECTION OF PROSEPECTS FOR CITIZENS COMMITTEES:

The following people were selected from the various districts, to serve on an Advisory Committee to work with the Board on a future Building Program:

Mr. Morlock's recommendations to this Committee:

SITES COMMITTEE: Melvin Becker
FINANCE COMMITTEE: Paul Wade
EDUCATIONAL PLANNING COMMITTEE: Carl Redman
Tye Heckman
Mrs. Dale Kight

STUDENTS: Alvin Koestring
Jerry Allyn Becker

Mr. Kohlmeier's recommendations:

SITES COMMITTEE: Jack Reynolds
FINANCE COMMITTEE: Milford Graulich
EDUCATIONAL PLANNING COMMITTEE: Henry Meier
Jesse Tenison, Jr.
Mrs. Alvin W. Koestring

Mr. Rogers' recommendations:

SITES COMMITTEE: George Heckerman
FINANCE COMMITTEE: Wesley Ewing
EDUCATIONAL PLANNING COMMITTEE: Pat Deckard
Otis Cousert
Mrs. Catherine Ramsey

STUDENTS: Donnie Heckerman
Mary V. Allyn

Mr. Price's recommendations:

SITES COMMITTEE: Tracy Wiggins
FINANCE COMMITTEE: Paul Fletchall
EDUCATIONAL PLANNING COMMITTEE: Everett Cox
Mrs. Carroll Boyle
Neval Willis

STUDENTS: Don Rutledge
Janice Breiner

Mr. Crawford suggested that we prepare a letter inviting these people to a joint meeting with the Board. At that time, we will designate which committee they are on, then they can set their own particular meeting dates.

There will be no publicity concerning this Advisory Committee until after the first meeting.


DATE OF NEXT BOARD MEETING:


If Griffin comes into the consolidation, the meeting will be on January 7th. If Griffin files a petition and is not coming in, the School Board will meet on January 14th. The next meeting will be in the School Board Office at Poseyville, at 7:00 o'clock.

Mr. Roberts recommended that Mrs. Lela Mahler be appointed Secretary of Wadesville High School. This recommendation was approved by the Board and the appointment made.

The meeting adjourned at 11:15.

Signed


Chairman


Secretary

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY:

A special meeting of the Board of School Trustees of the Metropolitan School District of North Posey County was held in the office of the County Superintendent of Schools on Thursday, December 27th, at 8:30 P.M., following a meeting of the County Board of Education.

Members of the Board present were Mason Price, Eugene Morlock, Carl Kohlmeyer, Gordon Rogers and Allen Hicks.

Matters brought before the Board were as follows:

1. APPROVAL TO PERMIT MR. CRAWFORD TO SERVE AS ACTING COUNTY SUPERINTENDENT ON A TEMPORARY BASIS.
This matter was the result of action by the County Board of Education to appoint Mr. Crawford to serve as Acting County Superintendent on a temporary basis, without compensation, until the close of the present school year, provided Bethel Township votes to merge with the North Posey Metropolitan District; also provided that if Bethel Township votes not to merge with the North Posey District, Mr. Crawford's status as Acting County Superintendent shall terminate at that time. Motion was made by Mr. Rogers and seconded by Mr. Morlock that the North Posey Metropolitan Board approve this arrangement. Motion carried.
2. REPORT ON TRIP TO CAMP ATTEBURY.
Superintendent Crawford reported that no suitable furniture or equipment for the School Board Office was found at the Surplus Warehouse; however, materials which can be used in the school offices, laboratories and shops, valued at approximately \$200, were obtained at a cost of about \$17.00.
3. APPROVAL TO ORDER NEW FURNITURE AND OFFICE EQUIPMENT.
Approval was requested by Supt. Crawford to order new desks and chairs through Alles Bros. Furniture Co., at an estimated cost of about \$400, and typewriter, adding machine, filing and storage cabinets, through the Henderson Typewriter Co. at an estimated total cost of about \$800. Motion for approval was made by Mr. Kohlmeyer and seconded by Mr. Price. The motion carried.
4. JANITOR SERVICE FOR THE SCHOOL BOARD OFFICE.
Mr. Price reported that he had been unable to reach an agreement for janitor services at less than \$45 per month, which is \$5.00 above the previously authorized maximum. After some discussion, motion was made by Mr. Kohlmeyer and seconded by Mr. Morlock that the Board agree to employ Guy Dunlap as janitor at a salary of \$45 per month. The motion carried. Mr. Price reported that Mr. Dunlap had cleaned the interior of the building.
5. OTHER MATTERS PERTAINING TO THE SCHOOL BOARD OFFICE.
 - (a) It was agreed that the full amount of the lease rental payments for the Office Building be made to Mr. Lewis by the School Corporation and that the rental for the Trustee's Office be paid to the school corporation.
 - (b) The possible need for some electric wiring, shelving, partitions or railings, and shades for windows and doors was discussed.
 - (c) It was reported that tables and chairs would be borrowed from the Poseyville School for temporary use until the new furniture was received.
6. TEACHERS:
 - (a) It was reported that Miss Sirkle was apparently not able to carry out her assignment in the Cynthiana School satisfactorily and that steps might have to be taken to ask for her resignation or dismissal. Mr. Hendrickson and Mr. Hutchinson have agreed that arrangement can be made to shift Mr. Seargeant to work part time with the Band at Cynthiana and the other duties of Miss Sirkle and Mr. Seargeant can be arranged for, provided Miss Sirkle's contract is terminated.
 - (b) Miss Hobgood requested leave of absence for the dates January 2nd, 3rd and 4th, because of previous plans for her honeymoon trip during that week. Leave of absence without pay was granted.
7. MEETING OF CITIZEN COMMITTEES.
The date of January 16th was set for calling the first meeting of the Citizens Committees. The meeting will be held at the Poseyville School at 7:30 P.M.
8. OTHER MATTERS.
 - (a) Preparation of the W-2 forms, fourth quarter and yearly tax and social

security reports were discussed.

(b) The Emergency Appropriation budget for the year 1957 will be published on January 4th, and the date for public hearing set for January 14th.

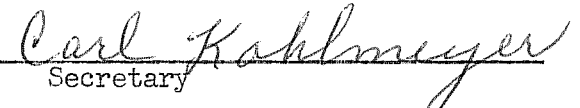
(c) New claims were submitted for approval.

The meeting adjourned at 9:30 P.M.

Board Member Norman Wade was not present.

Signed


Chairman


Secretary