

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY
(Board of Education Meeting -- February 9th, 1959)

MINUTES

The Board of Education of the Metropolitan School District of North Posey County met in the office of the Superintendent of Schools, Poseyville, Indiana, on Monday, February 9th, at 7:00 P.M.

Those present were: Mr. George Heckerman, Mr. Harold Kemmerling, Mr. Virgil Williams and Mr. Vertis Matz.

Also attending were: Mr. Eldon R. Crawford, Supt., Mr. Charles E. Roberts, Ass't. Supt., and Mr. Ralph Schuler, School Attorney.

BUSINESS WAS TRANSACTED AS FOLLOWS:

1. THE MEETING WAS CALLED TO ORDER BY MR. HECKERMAN.

2. MINUTES:

The minutes of the meeting of January 26th were discussed, and it was pointed out that a statement in regard to kindergarten was mentioned only for reference at a later date, and did not indicate the feeling of the board as a whole.

Mr. Matz made a motion to accept the minutes -- seconded by Mr. Williams. The motion carried.

3. CLAIMS:

Claims Nos. 56 to 94, and Payroll Claims 6A to 10 were presented for approval of payment.

The motion was made by Mr. Matz -- seconded by Mr. Williams -- to pay claims as presented. The motion carried.

4. LANDSCAPING CONTRACT:

Mr. Crawford explained the general contract form and discussed parts of the contract to be made with Mr. George Kraft.

- (1) Plants to be located in accordance with plot plan developed by the architect. (A copy to become a part of Mr. Kraft's contract.)
- (2) Number, name, height or width, and cost of trees to be planted. (This copy furnished by Mr. Kraft to become a part of the contract.)
- (3) Trees and shrubs to be planted as soon as weather permits.
- (4) Plants not surviving at the end of the summer 1959 to be replaced free of charge by Mr. Kraft in the fall of 1959.
- (5) Payment to be made upon completion of the work. An inspection shall be made by the Superintendent or his representative. If said inspection finds that this work has been completed in accordance with specifications, recommendation shall be made to the Board of Education to pay for such work upon presentation of a properly signed bill and claim.
- (6) Plants not surviving at the end of one year to be replaced by Mr. Kraft at bid price (this suggestion made by Mr. Williams.)

5. INSURANCE REPORT:

The insurance report of Wilson & Ulrich was studied, and after consideration of the programs suggested, Mr. Matz made a motion to carry 80% co-insurance and vandalism and malicious mischief insurance on Griffin, Cynthiana, Poseyville and South Terrace Schools. Mr. Williams seconded the motion. Motion carried.

6. TELEVISION EDUCATION 1959-'60:

Mr. Crawford explained the television program and explained the present contract. After some discussion of the advantages and probable future of Educational Television, Mr. Williams made a motion to continue with the Southwestern Educational Television Program. Seconded by Mr. Kemmerling. The motion carried.

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7. LEAVE OF ABSENCE - TEACHERS:

Mr. Crawford read a request from Mr. J. D. Foster and Mrs. Dorothy Rumble for permission without loss of pay to attend the LH Club Adult Leadership meeting in Evansville.

The motion was made by Mr. Matz -- seconded by Mr. Kemmerling -- to grant the request. The motion carried.

8. RESIGNATION -- MRS. RUBY HUTCHINSON:

Mr. Crawford presented a letter of resignation from Mrs. Hutchinson, effective date as of February 20th, 1959.

Mr. Williams moved to accept Mrs. Hutchinson's resignation. Mr. Matz seconded the motion. Motion carried.

9. USE OF SOUTH TERRACE FACILITIES -- P.T.A. TEACHER RECOGNITION BANQUET:

Mr. Crawford reported that the P.T.A. Council plans to have a dinner to recognize teachers in this area during the first week in May. The Committee is trying to contact Mr. Chris Jung, President of the State P.T.A., to be the speaker, and would like to arrange to have the dinner in the South Terrace School Cafeteria.

Since this meeting is closely related to school affairs, Mr. Matz moved that the P.T.A. Council be granted permission to use the South Terrace School and Cafeteria for the P.T.A. - Teacher Recognition Banquet. Seconded by Mr. Williams. Motion carried.

10. ADDITIONAL FEE - 1959 SCHOOL BOARDS ASSOCIATION MEMBERSHIP:

Mr. Crawford explained that the cost for membership in the State School Boards Association was based on the adjusted assessed evaluation and not on the actual assessed evaluation, and that we owed the State Association an additional \$25 for 1959 Membership Fee. The Board agreed to send the additional amount to the State School Boards Association.

11. PROPOSED CHANGE ORDER -- SOUTH TERRACE:

Mr. Crawford passed around a proposed change order for South Terrace School. The Board and the administration is not clear on the proposed change. No action was taken.

12. FUEL OIL -- SOUTH TERRACE:

Mr. Roberts told the Board of an unofficial report on the fuel oil at South Terrace School. This report was made at the request of Mr. Roberts and is unofficial. The State Oil Inspector has a sample of the fuel from the tank at South Terrace and has forwarded it to his office at Indianapolis. A sample of this fuel was taken to O. M. Duncan, Chemist at the Farm Bureau Oil Refinery at Mt. Vernon, for analysis. After these reports are received, this matter will be acted upon under the direction of Mr. Schuler.

13. HIGH SCHOOL KITCHEN EQUIPMENT:

Mr. Crawford and Mr. Roberts explained that the cost of cafeteria kitchen equipment in the new high school could be reduced from the January 28th bid of \$22,096.85 to an amount very close to the original April 14th bid of \$19,396. A copy of the letter being sent to the Holding Company directors, relative to this problem, is to be mailed to the members of the Board of Education.

14. TRANSPORTATION MEETING -- INDIANAPOLIS:

Mr. Crawford invited members of the Board to attend the State Transportation meeting in Indianapolis, Indiana, Wednesday, February 11th, 1959.

There being no other business, the meeting was adjourned.

The School Board convened as a Board of Finance and signed bank depository resolutions designating the Farmers Bank & Trust Co., at Wadesville and Poseyville, and the Cynthiana State Bank as depositories for the school funds.

UPON A MOTION BY MR. WILLIAMS -- SECONDED BY MR. MATZ -- THE MEETING ADJOURNED.

Signed:

George H. Heckerman
Chairman

Virgil B. Williams
Secretary

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY

(Special Meeting of Board of Education --
Re: SOUTH TERRACE FUEL OIL.)

A special meeting of the North Posey Metropolitan Board of Education was called on Tuesday, February 17th, at 11:00 A.M., in regard to a question involving quality of fuel oil at the South Terrace School.

Persons attending this meeting were: Mr. George Heckerman and Mr. Virgil Williams, members of the Board of Education; also Mr. Crawford, Superintendent, Mr. Roberts, Assistant Superintendent, and Mr. Ralph Schuler, Attorney for the School Corporation.

Mr. Harry M. Johns, Vice-President of the Centralia Petroleum Company, was present; also Mr. Ralph Rowe, Deputy Fire Marshal.

The purpose of the meeting was to discuss some questions which had been raised in regard to the fuel oil furnished at the South Terrace School by the Centralia Petroleum Co. The Superintendent pointed out that the contract had been awarded to the Centralia Petroleum Company on the basis of the lowest guaranteed bid for No. 2 fuel oil of certain specifications. This bid was 11¢ per gallon.

It was also pointed out that in January, a furnace failure at South Terrace was attributed to the oil in the tank at that time. As a result, the tank was pumped out and new oil put in. At the same time, it was necessary to clean the burner. This was done by Gottman Heating and Plumbing Co., and a bill rendered for this service in the amount of \$145.40.

Also as a result of the January experience, an analysis of the new oil was made. This analysis revealed specifications somewhat different than called for. When reported to the State Fire Marshal, an order to remove the oil at once was given by telephone, on the basis that the flash point of the oil was below the minimum safety standard required by law and it was considered dangerous to continue using it.

The oil was removed on Saturday, February 14th, and replaced with 4820 gallons, purchased from H. A. Cox, of Texaco, at 13.2¢ per gallon.

The question was raised as to whether the Board should continue to purchase from the Centralia Petroleum Co. provided a guarantee, that satisfactory oil would be furnished, could be made; and provided further, that some settlement be made in regard to the extra cost which had been incurred by the school system due to the difficulty.

Mr. Johns stated that he was concerned about the matter from the standpoint of safety, as well as service and good relationship. He could not explain what had happened, but outlined one or two possible series of events which could have resulted in delivery of the wrong kind of oil from his Crossville supplier.

He stated further that he would assume the additional cost to the School Corporation which had resulted from this matter if we would send him a statement. This was understood to include: (1) Replacement of the oil which was removed on Saturday, February 14th, with an equal amount of satisfactory oil; (2) Payment to the School Corporation an amount equal to the difference between his contract price and the price paid to Texaco for delivery on Saturday, February 14th; (3) Payment for the amount of fuel purchased in January to keep the furnace going until the oil could be exchanged at that time; (4) Assume responsibility for paying the bill rendered by Gottman Heating and Plumbing, for cleaning the burner in January.

Mr. Johns also stated that he would either send future deliveries from his Centralia plant or furnish oil from another source satisfactory to the Board at the contract price of 11¢.

It was suggested that the contract be continued in accordance with the above commitments with the delivery from the Centralia plant. In addition, it was

requested that an analysis report on the oil being delivered be furnished with each delivery; also that a sample be taken before unloading, for a check analysis to be obtained by the school officials; and that these reports be kept on file in the Administrative Office. This was agreeable with Mr. Johns.

Since a quorum was not present, no official action of the Board could be taken; however, this constitutes a written record of the discussion.

Signed: George H. Heckerman
Chairman

Virgil B. Williams
Secretary

FEBRUARY 23, 1959.

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY
(Board of Education Meeting -- Feb. 23, 1959.)

MINUTES

The Board of Education of the Metropolitan School District of North Posey County met in regular session on Monday, February 23rd, at 7:00 P.M., in the Administrative Office, with the following members present: George Heckerman, Virgil Williams and Harold Kemmerling. (Vertis Matz and Dr. Lowe were not present.)

Also attending the meeting were: Eldon R. Crawford, Supt., Charles Roberts, Ass't. Supt., and Ralph Schuler, School Attorney.

BUSINESS WAS TRANSACTED AS FOLLOWS:

1. THE MEETING WAS CALLED TO ORDER BY MR. HECKERMAN.

2. MINUTES:

Copies of Minutes of the February 9th meeting, and a Report on the Special Meeting concerning the fuel oil problem at South Terrace, were mailed to Board members previous to this meeting.

The motion was made by Mr. Williams -- seconded by Mr. Kemmerling -- to accept the minutes of February 9th, as written. Motion carried.

A motion was made by Mr. Kemmerling -- seconded by Mr. Williams -- to include the report on the special meeting of February 17th as a part of the minutes of the February 23rd meeting. Motion carried.

3. PROPOSED POLICY FOR OPERATING GRIFFIN SCHOOL:

Mr. Crawford presented a "Proposed Procedure for Operating Griffin School During the High Water Stage". A discussion was held, and the motion was made by Mr. Williams -- seconded by Mr. Kemmerling -- to approve the proposal as an operating policy. Motion carried.

4. CLAIMS:

Claims Nos. 96 to 115 were presented for approval of payment.

The motion was made by Mr. Williams -- seconded by Mr. Kemmerling -- to pay the bills. The motion carried.

5. SOUTH TERRACE ACCEPTANCE:

Mr. Crawford stated that he had turned over to Mr. Donovan the Change Order #4 in the amount of \$216.60 -- for 2 additional metal doors in the kitchen at South Terrace -- for clarification -- and that Mr. Donovan had returned the order with the word "metal" struck out. However, two additional doors have been put in, without authorization by our Board. On his final statement, Mr. Routt has deleted the \$216.60.

Mr. Crawford also stated that Mr. Routt is asking for Final Acceptance of the building. It was suggested that a tentative date be set for the Board of Education to meet at South Terrace, with Mr. Schmitt, of Peyronnin Construction Co., and a representative of the architect's office -- for an inspection of the building before signing the Certificate of Acceptance. The Board will be notified when a date has been set.

6. TRANSFER TUITION:

Mr. Crawford stated that private transfer tuition for the school year 1957-'58 has not yet been paid on three elementary children: Orvil Nottingham owes for two children -- \$413.90; Dale Hyatt owes for one child -- \$208.05.

After a discussion, it was suggested that we send a letter reminding these people of the obligation. Mr. Crawford stated that he would have the letter ready for Board approval at the next meeting.

7. SCHOOL TELEPHONE BILLS:

The question was raised: "Should the Board of Education pay for all telephone tolls at the schools? Or, should tolls incurred by extra-curricular activities be paid from the activities accounts?"

It was pointed out that the State Board of Accounts Examiner advised that schools should pay for their activities calls.

The motion was made by Mr. Williams -- seconded by Mr. Kemmerling -- to require the schools to pay for tolls on calls of extra-curricular nature. The motion carried.

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(e) Fence -- High School Site:

Mr. Roberts stated that the material has been purchased to build a fence at the high school. It was agreed that we are to furnish the material, and Alvin Doll would build the fence.

(f) Fence -- Griffin Site:

It was stated that there is a need for a fence across the west end of the Griffin Site, to keep the children out of the ditch. This will be taken care of next summer.

There being no further business, the motion was made by Mr. Williams -- seconded by Mr. Kemmerling -- to adjourn.

Signed:

George H. Heckerman
Chairman

Virgil B. Williams
Secretary

(February 23rd Minutes Continued -- Page 2.)

8. TRANSPORTATION:(a) Indianapolis Meeting:

Mr. Crawford reported on the transportation meeting that he and Mr. Roberts attended on February 11th, in Indianapolis, and stated that the information received there would be helpful in planning our transportation service.

He stated that detailed suggestions for planning routes and the legal steps of developing specifications, publishing notices for bids and/or negotiation procedures, and awarding of contracts were discussed at length.

Also a discussion of the methods and procedures for development of school transportation services with public-owned busses was held. Reports from school officials where busses are public-owned indicate that costs can be reduced and more efficient service obtained provided (1) a sufficient number of busses are operated, (2) a well organized program of maintenance and supervision is established, and (3) supplies are purchased on a competitive bid basis in order to get substantial reductions in prices.

(b) Transportation Planning:

Mr. Roberts discussed transportation planning for our school district for next school year.

A study is being made in regard to the possibility of hauling elementary students in elementary busses, and high school students in high school busses. It was pointed out that this arrangement would make the elementary day shorter than a high school day, which would be an advantage to younger children.

Mr. Roberts pointed out, in his study to date, it seems that the mileage in transporting elementary and high school students separately, would not greatly exceed the mileage necessary to transport them all in the same busses. Mr. Roberts plans to have more definite information to present in his proposed plan, at the next Board meeting.

It was stated that Bethel Township would probably have to be handled separately because of the water situation and the sparse population in certain areas.

Mr. Roberts also stated that kindergarten children could probably be handled on the elementary busses.

9. MISCELLANEOUS:(a) Mowing Equipment:

No report on this.

(b) Grass Seed -- South Terrace:

Mr. Roberts stated that Mr. Yancy will sow the grass seed at South Terrace, when we get it.

(c) No School Friday Afternoon -- February 27th:

Mr. Crawford stated that school will be dismissed Friday, February 27th, at noon, because of the Sectional Tournament. This arrangement was approved by the Board at the time the school calendar was made.

(d) Requests for Transfer of New Harmony Students to Our District:

Mr. Crawford reported that a number of people from New Harmony have asked if some students from New Harmony could come to our school district next fall.

He stated that acceptance of such students would be subject to decision by the Board of Education, and that arrangements would have to be made with parents of such students for payment of transfer tuition, except in the case of Vocational Ag. students. The estimated cost of transfer tuition to the new high school has been computed at \$375 more or less.

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY

Proposed Procedure for Operating Griffin SchoolDuring the High Water Stage

The following proposed policy for operation of the Griffin School during the high water stages was agreed upon by the Principal of the Griffin School and the Superintendent.

1. School will be conducted on regular schedule except for music and art. Time for these subjects can be made up later through changes in teacher schedules.
2. Children who cannot reach school because of flood conditions can study at home on the basis of assignments given them from time to time. Such children will not be penalized for non-attendance. Dangerous risk should not be taken to get children to school. The matter of attendance credit for children who study at home shall be left to the discretion of the Principal and the teachers.
3. Children of families who may move out of the flood area for temporary residence in another district of this school system, or into another school system, may be enrolled in the school serving that area, and receive credit for such attendance when they return.

A statement of such temporary enrollment and attendance should be obtained from the Principal of the school attended and submitted to the Griffin School Principal upon return to the Griffin School.