

**Minutes of Regular Meeting of the
Board of Education of the
Metropolitan School District of North Posey County, Indiana**

Held on July 9, 2007

A regular meeting of the Board of Education of the MSD of North Posey County, Poseyville, Indiana, was held in the boardroom at the office of the Superintendent of Schools on July 9, 2007. The meeting was scheduled to begin at 7:00 p.m. The following Board members were present:

- John Wood, Superintendent
- Todd Camp, Assistant Superintendent
- Larry Lewis, President
- Mike Baehl, Vice-President
- Kathy Mauck, Secretary
- Steve Bender, Board Member
- Mark Seibert, Board Member

Executive Session

The Board convened the Executive Session at 5:00 p.m. for the purpose of IC 5-14-1.5-6.1 (9) to discuss job performance and evaluation of individual employees. The Board adjourned Executive Session at 7:05 p.m.

Regular Meeting

The Board of Education reconvened for the regular meeting at 7:13 p.m. with Board President Larry Lewis calling the meeting to order with the initiation of the Pledge of Allegiance. Minutes of the previous meeting held on June 11, 2007 were submitted to the Board. Upon a motion made by Mr. Seibert and seconded by Mr. Bender, the minutes were approved with a 5 to 0 vote.

Claim Docket

A copy of the current claim docket was presented to the Board for consideration. Upon a motion made by Mr. Bender, seconded by Mr. Seibert, the claim docket was approved on a 5 to 0 vote. A copy of the claim docket shall be made a part of the official minutes by incorporation.

New Business

Tom Cullum presented to the Board an update on the South Terrace Phase II Project. There was discussion regarding the progress of the project and project request numbers 1-8. After much discussion, the Board stated that Larry Lewis would have approval to decide on all project requests. No action was necessary.

According to Indiana State Department of Health, an Employee Health Policy must be in place. Mr. Wood presented to the Board a policy created by Nancy Dougan in compliance with Code 410 I.A.C.7-24. Mr. Wood asked the Board to approve the Retail Food Establishment Sanitation Requirements Employee Illness Policy. Mr. Baehl made a motion and Mrs. Mauck seconded the motion, the motion passed with a 5 to 0 vote. A copy of the policy will be made part of the minutes by incorporation.

In Stage II of the School Accreditation process, corporations must have a policy prohibiting students to be retained for the sole purpose of athletics. Mr. Wood asked the Board to approve the Prohibiting Retaining a Student Specifically for Athletic Purposes policy. Mrs. Mauck made a motion to approve the policy; Mr. Seibert seconded the motion. The motion carried 5 to 0. A copy of the policy will be made part of the minutes by incorporation.

Mr. Wood presented Eric Long's list of technology items at South Terrace Elementary to be declared as surplus. Mr. Bender made a motion to approve the request; Mr. Baehl seconded the motion. The motion carried 5 to 0. The list will be made part of the minutes by incorporation.

Mr. Camp asked the Board to approve a flat rate fee for substitute bus drivers. The rate is \$25.00 for half-day and \$50.00 for a full day. Mrs. Mauck made a motion to approve the flat rate fee; Mr. Bender seconded. The motion carried 5 to 0.

Mr. Camp asked the Board to approve a salary cap for Occupational Therapists and Physical Therapists. The salary cap shall be at five years experience on any teachers scale. Mrs. Mauck made a motion to approve the cap; Mr. Baehl seconded the motion. The motion carried 5 to 0.

Personnel

Mr. Wood presented Ms. Carlton's request to hire Cathy Morrow as a half-time kindergarten teacher for 2007-2008. This position may not be renewed after this year due to student enrollment numbers. Mr. Seibert made a motion to approve the request; Mr. Bender seconded. The motion carried 5 to 0.

Mr. Wood presented Ms. Carlton's request to hire Lavonne Oliver as sixth grade teacher for 2007-2008. This position may not be renewed after this year due to student enrollment numbers. Mr. Bender made a motion to approve the request; Mr. Baehl seconded. The motion carried 5 to 0.

Mr. Wood presented Mr. Teel's request to employ Laura Kohlmeyer as a third grade teacher for 2007-2008 school year. This position may not be renewed after this year. Mr. Bender made a motion to approve the request; Mr. Baehl seconded. The motion carried 5 to 0.

Mr. Wood presented Mr. Streiter's request to hire Tonya Rutledge to replace Norma Parker as a special education instructional assistant. Mr. Seibert made a motion to approve the request; Mr. Baehl seconded. The motion carried 5 to 0.

Mr. Camp made a request to employ Lisa Davis as a regular bus route driver for 2007-2008. She will fill the vacancy created by the retirement of Nancy Scherer. Mrs. Mauck made a motion to approve the request; Mr. Bender seconded. The motion carried 5 to 0.

Mr. Wood asked the Board to transfer Jodie Rankin to the position of District Data Analyst/Software Support. The contract of 220 days at \$34,000 per year was set. Mr. Bender made a motion to approve the transfer; Mr. Baehl seconded the motion. The motion carried 5 to 0.

Mr. Wood requested the Board hire Amy Motz for the position of Administrative Secretary/Deputy Treasurer to replace Jodie Rankin. Mr. Wood recommended the approval of a contract for 240 days at \$28,000. Mr. Bender made a motion to approve the request; Mr. Seibert seconded. The motion carried 5 to 0.

Mr. Wood recommended the Board approve maternity leave for Toni Buecher on or around August 22, 2007. The leave will be approximately six (6) weeks following her delivery. Mr. Baehl made a motion to approve the request; Mr. Seibert seconded. The motion carried 5 to 0.

Mr. Wood requested the Board approve Kelly Newett's professional leave on July 23 and 24, 2007 to attend a conference in Indianapolis for Indiana Deaf Education and Educational Interpreter's Conference. Mr. Baehl made a motion to approve the request; Mr. Seibert seconded. The motion carried 5 to 0.

Mr. Wood asked Board to approve the resignation of Shannon Hamilton as Library Media Technology Assistant. Mr. Seibert made a motion to accept the request; Mr. Baehl seconded the motion. The motion carried 5 to 0.

Mr. Wood asked the Board to approve Kim Wassmer as Library Media Technology Assistant. Her contract is set for 183 days, 7.5 hours/day at \$9.95 per hour. This position is not eligible for PERF. Mr. Bender made a motion to approve the request; Mr. Baehl seconded the motion. The motion carried 5 to 0.

Mr. Wood asked the Board to accept Sarah O'Daniel's resignation as Behavior Therapist. Mr. Baehl made a motion to approve the resignation; Mrs. Mauck seconded the motion. The motion carried 5 to 0.

Reports

Mr. Wood and Mr. Camp provided the Board with information on the 2007 Budget and the outlook for the 2008 Budget.

Mr. Camp provided a Transportation Report.

Mr. Camp provided an Athletic Field Progress Report.

Next Board Meeting

The next regular Board meeting will be held on August 13, 2007. Executive session will begin at 5:30 p.m. with the regular meeting scheduled to begin at 6:30 p.m.

Adjournment

A motion to adjourn was made by Mr. Baehl and seconded by Mr. Seibert. The motion carried with a 5 to 0 vote. The meeting was adjourned at 9:15 p.m.

Larry O. Lewis, President

Stephen H. Bender, Board Member

Michael A. Baehl, Vice-President

Mark J. Seibert, Board Member

Kathy A. Mauck, Secretary

Board of Education
MSD of North Posey County